

Satuit Boat Club  
Minutes of Meeting  
September 9, 2019

Present: Tom Gavin, Bob Ulwick, Kevin O'Leary, Bill Fairbanks, Bill Mullen, Brian Greenberg, Dave Sullo, Jerry Cain, Ed Leary (part time). Absent: Jay Swartz, Larry Burke, Bob Rappold

1. Tom Gavin called the meeting to order at 8:10 pm. A quorum was present.
2. Tom Gavin - Commodore
  - Tom moved that the minutes of the August 12 meeting be approved. The motion passed.
3. Bill Mullen - Treasurer
  - Bill stated that, since this is the annual meeting, the club's constitution requires the Treasurer to provide Profit and Loss reports for each department or committee. He pointed out that the constitution has not been updated since a change in the financial fiscal calendar and wage and tax allocations would not be completed until November making the result of this task highly inaccurate. Committee based P and L reports may be created by any member by gleaning appropriate amounts from the monthly club P and L reports posted on the web site.
  - The financial reports for August have been put on the website. Bill states that the club is doing very well. Transient income is approximately \$30k, a record high amount. The committee chairpersons have not spent their budgets so the expectation is that we have some money left over at the end of this year.
  - Bill also distributed a 15-page transaction report showing all payments made during the past 12 months for the meeting attendee's perusal. Bill encourages anyone that may have questions regarding any transaction or vendor to contact him. This report is available on the website.
  - We've started the 2020 budget process and Bill has provided the new Executive Committee an initial draft of the budget. Members of the EC will prepare the 2020 Operating Budget for presentation at the October meeting where club members may question projects being proposed and funds to be spent by members of the EC. The final budget will be submitted to the membership for approval at the November meeting.
  - Greg McBride will be the new club Treasurer. Bill and Greg have met to provide for a smooth transfer.
  - Bill will continue to maintain the club's web site so continue to direct any website questions to him.
4. Jerry Cain - Secretary
  - Jerry presented an annual secretary's report. A copy is appended to these minutes. This report covered membership issues and the transition to electronic record keeping.
  - Over Labor Day weekend there was a smell of gas in the clubhouse. This was traced to a blown-out pilot light on the stove. The pilot was re-lit. The cause was suspected to be an open window near the stove. Jerry said that the Executive Committee discussed this and one approach would be to fasten the two windows near the stove permanently shut. Another approach would be to shut off all the burner pilots and use a portable lighter (clicker). Several members asked about replacing the stove or retrofitting the existing stove with electronic ignition.
  - The Executive Committee has approved the membership application of Jennifer & Christopher Morrison and they are now #2 on the wait list.
  - Ed Leary replaced the Club's telephones because the phone in the clubhouse failed.

- James Baldassari will be taking over as secretary. Jerry and James have met to ensure a smooth transfer.
5. Bill Fairbanks - Floats
- We are two years behind in our float repairs. The weather this Spring prevented us from doing some of our maintenance.
  - We have been discussing going to pilings to secure the floats instead of the current mooring system. The Executive Committee will be working on this.
  - Bill looked into restoring electrical service to the floats. The electrician that he had been dealing with has retired and we need to find a new electrician.
6. Brian Greenberg - Junior Sailing
- We had a good, solid year even though there were not as many kids as we had last year.
  - The biggest issue is the coach boats. The 17' Whaler with the new Suzuki was great but the other two coach boats continue to be unreliable. We'll be looking at this during the upcoming budget season.
  - We actually have a wait list for people who wish to be coaches so the coaching situation appears to be good.
7. Bob Ulwick - Vice Commodore
- We will run launch service to Columbus Day, Oct 14. The launch will be hauled on Oct 15.
  - Ed Leary talked with the Executive Committee about a very serious problem he's having with lack of launch drivers. There will be times when SHYC will cover for us. There will be a note in the launch driver's building instructing members to open the window and use the radio to call the SHYC.
  - The Executive Committee will be working with Ed to find ways to get more drivers.
8. Kevin O'Leary - Race
- We could not run the Horace Day race due to bad weather but we have the awards and expect to distribute them at the Club Closing after working out a fair criteria for winning.
9. No reports from Larry Burke (House), Jay Swartz (Entertainment), Bob Rappold (Rear Commodore)
10. At this time, Tom Gavin turned over the meeting to incoming Commodore Bob Ulwick.
- Bob thanked everyone for entrusting the club to the leadership of the new Executive Committee.
  - Bob thanked the outgoing members of the Executive Committee for their contributions during the past two years. The outgoing members are Tom Gavin, Bill Mullen, Bill Fairbanks, Bob Rappold, and Jerry Cain.
  - Bob introduced the new Executive Committee:
    - Kevin O'Leary - Vice Commodore
    - Dave Sullo - Rear Commodore
    - James Baldassari - Secretary
    - Greg McBride - Treasurer
    - Larry Burke - House
    - Jay Swartz- Entertainment
    - Perry Lewis - Floats
    - Sandy Hayes - Race
    - Brian Greenberg - Junior Sailing
  - Bob said that the first item of business for the Executive Committee is development of the budget for next year. Other challenges are the pilings for the docks and the dock

electrical. The junior sailing coach boats are an important issue. We also have possible upgrades to the clubhouse such as the stove.

- There will be a meeting of the new board next Monday to work on the budget. A member commented that we should consider upgrading the interior of the clubhouse. The bathrooms in particular need improvement. Bob said that we did some upgrades a few years ago such as painting but we should re-examine the clubhouse as a whole. Bob said that member input is welcome.

The meeting was adjourned at 9:10pm.

Prepared by:  
Jerry Cain

### **2019 Annual Report of the Secretary of the Satuit Boat Club**

September 9, 2019

1. Since the last annual report we've had 4 member families resign. These are: Patrick & Anne Burke, Leo & Maureen Boudreau, Bill & Phyllis Ketter, Malachy McConnell/Hazel Butters. We've added 6 new member families: Michael & Sandi Evensen, Alec & Bonnie Hay, Randy & Sharley Robertson, Chris & Kirsten Collins, Troy & Christine Laurer, Sean & Maura Curran. We made Don MacDonald an honorary member.
2. After some discussion about how many active members the club can support, we decided to limit the number to 112 and to institute a waiting list. We are at the limit now and have been for several months and we have two families currently on the waiting list. I fully expect that they and others will be admitted next year as replacements for the members who elect to become inactive or resign.
3. This year we've pretty much completed the movement of the secretary's records from paper files stored in a cabinet in the back room or in someone's basement to electronic format. We're using our Google drive for this. For example, we now have scanned copies of 42 old booklets stored on our Google drive which gives us a durable historical record that should endure even the occasional flooding of the clubhouse during winter storms. We also keep electronic copies of such things as the monthly meeting minutes, new member application papers, the membership log, the secretary's correspondence, and even the registration certificates for the club's boats and trailers. The challenge will be to keep it up to date.

Prepared by:  
Jerry Cain, Secretary