

Satuit Boat Club
Minutes to Meeting
April 9, 2012

Commodore Bill Mullen called the meeting to order - a quorum was present. Bill then asked for approval of the November 1, 2011 minutes, on a motion duly made and seconded the minutes were voted into the club's record as written.

Reports from the Club Officers and Committee Chairpersons:

Vice Commodore's report – Jim Kwiatkowski

- Jim provided an update of the Launch Spring inspections including the bi- annual out of water inspection.
- The annual fire extinguisher inspection with Gorham Co. has been scheduled as well.
- Launch date will be May 10th.
- Jim also announced that Sr. Driver/Dockmaster Ed Leary will be returning this year and resuming his administrative duties.

Rear Commodore – Jay Swartz

- Jay announced a Wine Tasting party would be held this Friday April 13, 2012 where members will have the opportunity to sample wine supplied by The Weinery, located in North Scituate. Hor d'oeuvres will be served plus a small catered supper after the tasting. Cost to attend this fun event will be \$10 per person.
- He also reviewed various SBC social events held since our last meeting including the Holiday Party, Hor d'oeuvres Night and Chili Night.
- Jay states that there are always openings on the Entertainment Committee, if you'd like to hear more, give Jay a call or send him an email at rearcommodore@satuitboatclub.net .

Secretary – Didier Bertola (Bill Mullen read Didier's report)

- To simplify the process for reserving the clubhouse for private parties the following procedure will be used:
 - The SBC clubhouse can only be reserved for private parties during the off season (after 3rd Monday in October and before 2nd Monday in May)
 - Request reservation (first come) via club secretary (secretary@satuitboatclub.net)
 - Secretary will notify the requester and enter the event on the SBC web site calendar
- Membership update:
 - Four resignations have been accepted
 - One new approved applicant has been voted into the club
 - One new applicant has paperwork in process
 - One returning member (in good standing) has been voted back into the club
 - Two regular members were approved for life membership

- There are presently 80 Regular members, 26 Lifetime members , 106 Total members
- Didier reminds everyone to review personal membership info (home address, phone numbers, email address, boat type/name) in the membership booklet and advise him if any changes are needed as the 2012 booklets will be ready for the printer in early May.

Treasury – Mark Liffers

- Mark reviewed the YTD P&L and Balance Sheet and indicated that dues collection is nearly complete with eight members being sent reminder invoices.
- He also states that, to stay in compliance with Article IV of the club bylaws which requires the treasurer to make a tax statement to the membership starting in April; he will file our tax paperwork prior to the required date of May 15, 2012.

House Chairperson – Steve Shea

- Steve has a list of house related activities that he will be addressing with volunteers on Dock Day (April 28, 2012).
- He recognized the Landscape Committee, headed up by Judy Doherty. Judy's enthusiastic committee will be updating our grounds with new plant material, flowering bushes, etc.
- House always has needs for committees – a new committee to look at sprucing up the interior of the clubhouse would be welcome. Contact Steve if interested.
- Steve is looking for help in identifying someone with structural or, perhaps, civil engineering experience to assist in the identification of problems that we have with our building. If any member can help or recommend an engineering firm please contact Steve at house@satuitboatclub.net.

Jr. Sailing – Didier Bertola (Bill Mullen Read Didier's report)

- Forty one applicants have been received for the 2012 sailing season. These are being received faster than last year's sell out of fifty five young sailors.
- Ed Doherty and his crew are planning to bring the Jr. Sailing boats to the clubhouse on April 28th and start to prepare them for this year.
- Last year's excellent instructors will be returning again this year

Racing – Bob Rappold

- Bob has requested that an additional perpetual plaque be established to acknowledge the winner of the annual SBC sponsored Chowder Bowl race. Jay Swartz volunteered to assist with this.
- Bob announced that this year's Scituate Invitational will be held July 28, 2012 and our clubhouse will be used for the post-race get together.

Floats – Billy Evans (Bill Mullen read Billy's report)

- Spring Dock Day scheduled for April 28, 2012 at 8A.M.
- Billy has confirmed that he will be onsite and has spoken to his trusted crew including John Litchfield to ensure this date is the most convenient.
- Coffee will be served and pizza delivered when tasks are completed. Jay is making these arrangements.

Old Business:

1. Steve Shea reported that he will try to have keyless entry researched and installed by the startup of boating season.
2. Proposed changes/updates to the SBC Bylaws will be tabled for a few months so that all changes are identified and the three month long update process executed only once.

New Business:

1. During the November meeting club members present voted to have an outside accounting firm perform a financial audit with the objective to identify and make suggestions to shore up weak areas, advise the Board the best way to account for club assets considering depreciation and budgeting for capital, and complete the tax 990 reporting process for 2011. Treasurer Mark Liffers presented a proposal from the accounting firm of Robert C. Alario CPA, PC that has experience in the requirements of not-for-profit reporting. The Board voted to engage the Alario firm who will also complete our 2011 Federal Form 990 tax return which is due May 15, 2012.
2. Over the next two months, Bill Mullen will reach out to members having joined the club during 2010 through 2012 in an effort to; 1. Formalize an initiation process which will include needed club information (passwords, keys, new member requirements, etc.), 2. Provide an introduction of the new member to the SBC Board and 3. With help from Jay Swartz, impart an understanding of our various committees and volunteer activities.
3. Bill Fairbanks discussed the need for spraying, rolling or brushing preservative on the top floats that are stacked in our parking lot prior to Dock Day. He agreed to procure the necessary materials and lead a group through this activity on Saturday April 14, 2012. Bob Yorke, having experience in this task, stated that he can't remember having more fun at any other project, immediately volunteered to help. Bill Mullen sent out a group email to all club members soliciting additional helpers.